



ERIC GARCETTI
MAYOR

July 16, 2014

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Stevie Stern to the South Los Angeles Area Planning Commission for the term ending June 30, 2016. Ms. Stern will fill the vacancy created by Victoria Franklin, whom I removed effective August 31, 2014 or at the time Ms. Stern's successor is confirmed by the City Council.

I certify that in my opinion Ms. Stern is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

A handwritten signature in black ink that reads 'E. Garcetti'.

ERIC GARCETTI
Mayor

EG:dlg

Attachment

COMMISSION APPOINTMENT FORM

Name: Stevie Stern
Commission: South Los Angeles Area Planning Commission
End of Term: 6/30/2016

Appointee Information

1. **Race/ethnicity:** African American
2. **Gender:** Female
3. **Council district and neighborhood of residence:** 10 - South Los Angeles
4. **Are you a registered voter?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** University of California, Los Angeles
7. **Occupation/profession:** Test Center Supervisor, Educational Testing Service, ACT Inc., Law School Admissions Council
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Replacement
10. **Current composition of the commission (excluding appointee):**

Name	APC	CD	Ethnicity	Gender	Appt date	Term end
Bates, Eric	South LA	10	African American	M	02-May-14	30-Jun-17
Carson, David Malcolm	South LA	10	African American	M	10-Mar-14	30-Jun-19
Franklin, Victoria	South LA	8	African American	F	20-Apr-11	30-Jun-16
Mills, Rochelle	South LA	10	African American	F	18-Nov-05	30-Jun-15
Willis, Gail A.	South LA	10	African American	F	09-Aug-13	30-Jun-18

Stevie Stern

Born and raised in Los Angeles
Graduate of UCLA, Theater Arts Department
Writer, singer and performer

Employment

Test Center Supervisor – Educational Testing Service, ACT Inc., Law School
Admissions Council
Proctor – Office for Students with Disabilities, UCLA

Community Activities

UNITED NEIGHBORHOODS NEIGHBORHOOD COUNCIL

- ❖ Served as President of UNNC for 10 years
 - Involved with Planning & Zoning issues
 - Coordinated outreach
 - Chaired meetings
 - Chaired the Elections committee for 10 years
 - Interfaced with City departments and CD 10
 - Organized the procedures by which UNNC operates
 - Worked with stakeholders and business community
- ❖ Founding member
- ❖ Interim Secretary before certification and helped the organization to become the City's 31st certified neighborhood council
- ❖ Elected to UNNC Board and served 3 years as Vice President
- ❖ Served as UNNC Economic Development committee chair
 - Coordinated the planting of 100 trees on Washington Bl.
 - Hosted two business mixers
- ❖ Chaired the Washington Boulevard Specific Plan task force

48TH ASSEMBLY DISTRICT'S EMPOWERMENT CONGRESS, MARK RIDLEY THOMAS, 48TH DISTRICT REPRESENTATIVE

- ❖ Chairperson of the Communications Committee

COUNCIL DISTRICT 10, MARTIN LUDLOW, COUNCILMAN

- ❖ Served as Chair of the Council District 10 Entertainment Commission

WESTERN HEIGHTS NEIGHBORHOOD ASSOCIATION

- ❖ President for 3 years
- ❖ Represented Western Heights at land use hearings
- ❖ Helped facilitate Western Heights in becoming an Historic Preservation Overlay Zone (HPOZ)
- ❖ Wrote up and was awarded two Neighborhood Matching Fund beautification grants from L.A. City Public Works department
 - “The 21st Green Wall” – over 100 volunteers joined in to plant 15 parkway trees and 45 vines along a freeway sound wall between Manhattan Place and Gramercy Place. Today, flowering vines cover the sound wall.
 - “The Western Heights Pergola” – coordinated the design and building of a pergola comprised of architectural elements such as river rock, brick and redwood, which are commonly used in the historic houses of Western Heights. The pergola graces the corner of 21st and Gramercy.
- ❖ Coordinated with TreePeople to plant over one hundred new trees in the neighborhood.

Honors

Pioneer Woman of the Year from CD 10, Herb Wesson, City Councilman

One of the 100 Most Influential People in the Crenshaw and Inglewood communities, L.A. Times, 1999



ERIC GARCETTI
MAYOR

July 16, 2014

Ms. Stevie Stern

Dear Ms. Stern:

I am pleased to inform you that I hereby appoint you to the South Los Angeles Area Planning Commission for the term ending June 30, 2016. In order to complete the process as quickly as possible, there are several steps that must be taken, many of which require visiting City Hall. If you require parking during these procedures, please call Cary Gross in my Office at (213) 978-0621 to make arrangements for you.

To begin the appointment process, please review, sign and return the enclosed Remuneration Form, Undated Separation Forms, Background Check Release and Information Sheet **within one week** of receiving this letter. These documents are necessary to ensuring the most efficient, open and accountable City government possible. Further, Mayor's Office policy requires you to be fingerprinted as part of the background check that is done on all potential Commissioners. To do so, please bring this letter to the Background Unit of Employment Services Division, Personnel Department Building, 700 East Temple Street, Room 235, Los Angeles, California 90012. The division phone number is (213) 473-9343. Fingerprints must be taken **within three working days** from the **receipt** of this letter.

Under separate cover you will be receiving a packet from the City Ethics Commission containing information about the City's conflict of interest laws and a copy of the State Form 700/Statement of Economic Interests. You are required to complete and return this form **within 21 days** of your nomination to the City Ethics Commission, 200 North Spring Street, City Hall, 24th Floor, Los Angeles, California 90012. Any inquiries regarding this form should be directed to Shannon Prior at the Ethics Commission at (213) 978-1960.

Ms. Stevie Stern
July 16, 2014
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As part of the City Council confirmation process, you will need to meet with Herb J. Wesson, Jr., your Councilmember, and Councilmember Jose Huizar, the Chair of the Planning and Land Use Management Committee, to answer any questions they may have. You will be hearing from a City Council committee clerk who will let you know when your appointment will be considered by the Planning and Land Use Management Committee. Some time thereafter, you will be notified by the committee clerk when your appointment will be presented to the full City Council for confirmation. Once you are confirmed, you will be required to take the oath of office in the City Clerk's Office in Room 395 of City Hall. Cary Gross will assist you during the confirmation process if you have questions.

Commissioners must be residents of the City of Los Angeles. If you move at any point during your term, have any changes in your telephone numbers, or in the future plan to resign (resignation must be put in writing), please contact my office immediately.

Congratulations and thank you for agreeing to serve the people of Los Angeles.

Sincerely,



ERIC GARCETTI
Mayor

EG:dlg

Attachment I
Ms. Stevie Stern
July 16, 2014

Nominee Check List

I. Within three days:

- _____ **Get fingerprinted to complete a background check.**
No appointment is necessary. Bring the Mayor's letter to:
Background Unit of Employment Services Division, Personnel
Department Building, 700 East Temple Street, Room 235, Los Angeles,
California 90012. Phone: (213) 473-9343.

II. Within seven days:

Mail, fax or email the following forms to: Cary Gross, Office of the Mayor, Office of External Affairs, City Hall, 200 N. Spring Street, Los Angeles, CA 90012 or email: cary.gross@lacity.org.

- _____ **Remuneration Form**
- _____ **Undated Separation Forms**
- _____ **Background Check Release**
- _____ **Commissioner Information Sheet/Voluntary Statistics**

III. Within 21 days:

File the following forms with the City Ethics Commission. *If you are required to file, you will receive these forms in the mail from that office.*

- _____ **Statement of Economic Interest ("Form 700")**
IMPORTANT: The City Council will not consider your nomination until your completed form is reviewed by the Ethics Commission.
- _____ **Residence Verification Form**

IV. As soon as possible, the Mayor's Office will schedule a meeting with you and:

- _____ **Your City Councilmember Herb J. Wesson, Jr.** (contact at (213) 473-7010).
- _____ **Councilmember Jose Huizar, Chair of the Council Committee considering your nomination** (contact at (213) 473-7014).

Staff in the Mayor's Office of External Affairs will assist you with these arrangements.